HARBOUR CENTRE DEVELOPMENT LIMITED
海港企業有限公司

(Incorporated in Hong Kong with limited liability)
（於香港註冊成立的有限公司）
(Stock Code 股份代號：51)

EMAIL ADDRESS FORM 電郵地址表格

To: **Harbour Centre Development Limited** (the "Company")
(Stock Code: 51)
c/o Tricor Tengis Limited (the "Share Registrar")
17/F, Far East Finance Centre,
16 Harcourt Road, Hong Kong

致： **海港企業有限公司**（「本公司」）
（股份代號：51）
由卓佳登捷時有限公司（「股份過戶登記處」）代收
香港夏慤道16 號
遠東金融中心17 樓

By completing and submitting this form, I/we confirm my/our consent to (i) read all future Corporate Communications[5] of the Company (the "Corporate Communications") on the Company's website at **www.harbourcentre.com.hk** in lieu of receiving printed copies, and to (ii) receive notifications of the publication of the Corporate Communications on the Company's website and all future Actionable Corporate Communications[6] of the Company (the "Actionable Corporate Communications") in electronic form through my/our email address below:
本人／吾等填妥並提交本表格，即表示本人／吾等確認同意(i)於本公司網站 **www.harbourcentre.com.hk** 閱覽日後所有公司通訊[5]（「公司通訊」），以代替收取印刷本，及(ii)透過以下本人／吾等之電郵地址收取公司通訊已在本公司網站發布的通知和本公司日後所有可供採取行動的公司通訊[6]（「可供採取行動的公司通訊」）電子版：

Email Address 電郵地址：

*(Please use **BLOCK CAPITAL**. The Company will send to the email address provided above (if any) only (i) notifications of the publication of the Corporate Communications on the Company's website and (ii) the Actionable Corporate Communications in electronic form. If no email address is provided or the email address provided is not functional (where the system-generated "non-delivery message" is received), (i) notification letters of the publication of the Corporate Communications on the Company's website and (ii) the Actionable Corporate Communications will be sent to you by post at your address as appears in the Company's register of members.)*
*（請用**正楷**填寫。本公司只會經以上提供的電郵地址（如有）發送(i)公司通訊已在本公司網站發布之通知及(ii)日後所有可供採取行動的公司通訊電子版。如　閣下未有提供電郵地址或所提供的電郵地址無效（即收到系統生成的「發送失敗訊息」），則會按　閣下在本公司股東名冊上所示之地址向　閣下郵寄(i)公司通訊已在本公司網站發布之通知函及(ii)可供採取行動的公司通訊。）*

Name(s) of Shareholder(s)	**Signature**
股東姓名	**簽署**
Please use BLOCK CAPITAL 請用正楷填寫	
Contact telephone number	**Date**
聯絡電話號碼	**日期**

Notes 附註：

1. By completing and submitting this form, you have expressly consented to read the Corporate Communications on the Company's website, and receive the Actionable Corporate Communications in electronic form and notifications of the publication of the Corporate Communications on the Company's website through email.
閣下填妥並提交本表格，即表示　閣下已明確同意在本公司網站閱覽公司通訊及透過電郵收取可供採取行動的公司通訊電子版和公司通訊已在本公司網站發布之通知。

2. The above instruction will apply to all future Corporate Communications and Actionable Corporate Communications to be sent to you until you notify the Company otherwise, by giving the Company c/o the Share Registrar reasonable prior notice in writing (delivered by post or hand delivery), or by email to harbourcentre-ecom@hk.tricorglobal.com.
上述指示適用於本公司向　閣下發送之日後所有公司通訊和可供採取行動的公司通訊，直至　閣下向本公司發出合理時間的事先通知以作出其它選擇為止，相關的書面通知須以郵寄或人手遞交方式送達本公司（由股份過戶登記處代收），或電郵至 harbourcentre-ecom@hk.tricorglobal.com 。

3. If your shares are held in joint names, the Shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this form in order to be valid.
如　閣下的股份屬聯名持有，則就聯名持有相關股份在本公司股東名冊上名列首位的股東簽署本表格方為有效。

4. For the avoidance of doubt, we do not accept any special instructions written on this form.
為免出現疑問，任何在本表格上手寫的額外指示，將不予受理。

5. "Corporate Communications" refer to annual/interim reports, notices, circulars, proxy forms of the Company, including any "Corporate Communication" as defined in the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited.
「公司通訊」指本公司的年報／中期報告書、通告、通函、代表委任表格（包括《香港聯合交易所有限公司證券上市規則》所界定的任何「公司通訊」）。

6. "Actionable Corporate Communications" refer to any corporate communication from the Company that seeks instructions from Shareholders on how they wish to exercise their rights or make an election as the Shareholders of the Company. For the avoidance of doubt, notices of general meetings and proxy forms are not Actionable Corporate Communications.
「可供採取行動的公司通訊」指本公司任何涉及要求股東指示其擬如何行使其有關股東的權利或作出選擇的公司通訊。為免出現疑問，股東大會通告及代表委任表格並非可供採取行動的公司通訊。

Personal Information Collection Statement
收集個人資料聲明

Your supply of your name(s) and other personal data is on a voluntary basis for the purpose of processing your instructions as stated in this form for receiving the Corporate Communications (the "Purposes"). We may transfer such data provided by you to our Share Registrar and agent(s) for the Purposes or such other parties who are authorised by law to request the information. The data will be retained for such period as may be necessary for our verification and record purposes. You have the right to request access to and/or correction of the relevant personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance (Cap. 486 of the laws of Hong Kong) and any such request should be made in writing to the Personal Data Privacy Officer of Tricor Tengis Limited at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong.
閣下是自願提供　閣下的姓名及其它個人資料，以用於處理　閣下在本表格上所述有關收取公司通訊的指示（「該等用途」）。我們可能就該等用途向我們的股份過戶登記處及代理人，或其他獲法例授權而要求取得有關資料的人士轉交此等資料。　閣下所提供的資料將保留一段時間，以便我們進行核實及記錄。　閣下有權隨時按照香港法例第486 章《個人資料（私隱）條例》要求存取及／或更正相關個人資料。任何有關要求均須以書面方式向卓佳登捷時有限公司（地址為香港夏慤道16 號遠東金融中心17 樓）的個人資料私隱主任提出。

Please cut and stick the mailing label (on the right) on the envelope to return this form to us.
No postage stamp is required for local mailing.
當　閣下寄回此表格時，
請將右方的郵寄標籤剪貼於信封上。
如在本港投寄，　閣下無需貼上郵票。

Mailing Label 郵寄標籤

Tricor Tengis Limited
卓佳登捷時有限公司
Freepost No. 簡便回郵號碼 10 GPO
Hong Kong 香港
Harbour Centre Development Limited 海港企業有限公司 (51)